



COMPLAINT FORM

Please note the following:

- Complaints of harassment, abuse or bullying will not qualify for a player for an automatic release.
- Substantiated allegations of harassment, abuse or bullying will be considered for sanctions ranging in severity.
- The Burlington Eagles cannot guarantee complete confidentiality. The contents of this document may be shared in an effort to resolve this complaint. By completing the form, you agree that the Burlington Eagles may share some or all of this information in the process of resolving the complaint.
- Complaints will be addressed in accordance with the Code of conduct Policies and Procedures.
- Email completed form to reph@burlingtoneagles.com

Please complete the following:

1. Person making the complaint (circle one):

PLAYER

PARENT

VOLUNTEER

OFFICIAL

EMPLOYEE

First Name		Last Name	
Address			
City/Town	Province		Postal Code
Telephone Number		Email	

2. Person on whose behalf the complaint is made: (complete if different from above)

First Name	Last Name
Birth Date (day / month / year)	

3. Name of person(s) against whom you are complaining:

First Name	Last Name
Title/Role	Name of Association
First Name	Last Name
Title/Role	Name of Association

4. When did the incident(s) occur? (date) _____

5. Please circle the ground(s) that best describes your complaint:

A. Harassment

Types of behaviour:

Conduct	Gestures	Comments
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Based on:

Race	Ethnicity	Disability	Colour
Religion	Age	Sexual orientation	Sex
Marital status	Family status	Pardoned conviction	

B. Abuse

Type of behaviour:

Physical	Emotional	Sexual	Neglect
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Please note: If this matter has been reported to the Police or Child Protection Authorities, the Burlington Eagles / OMHA may through its fact-finding process determine that a suspension of the alleged offender is warranted, until such time as the Police and/or Authorities have concluded their investigation, after which a final determination will be made.

C. Bullying

Type of behaviour:

Physical	Verbal	Relational	Reactive
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D. Misconduct

Please note: Complaints of misconduct will follow the Eagles Dispute resolution process.

6. Particulars: Provide a summary of the incidents you are complaining about. Your summary must answer the following questions. Section 6 is to be no longer than 2 pages. You may attach any additional documents as necessary.

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| <ol style="list-style-type: none">1. Date incident(s) happened2. Where did the incident(s) happen?3. Who was involved (Name and title/role)?4. What happened5. How were you treated differently from others (if at all)?6. How do the incident(s) relate to the ground(s) you selected?7. Remedy/Resolutions you are seeking |
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